



BY LAWS
OF THE
COUNTRY RUGBY UNION
OF NEW SOUTH WALES LIMITED

ACN 003 381 771

No1	“PROCEDURES FOR COUNTRY JUDICIARY”				
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By Law No1

PROCEDURES FOR COUNTRY JUDICIARY

Procedure for Processing of an appeal to the country Judiciary panel.

Step 1

Written notice of appeal accompanied by a cheque for \$200 to be forwarded to:

The Administration Officer

New South Wales Country Rugby Union

Locked Bag 1222

PADDINGTON NSW 2021

Or to such address as may be circulated from time to time.

- Cheque made payable to NSWCRU
- Cheque must accompany written notice – nothing proceeds while amount is outstanding
- Written notice must contain contact details of ALL relevant parties

Step 2

Admin Officer passes copy of appeal to Chairman of the Judiciary Panel and Secretary of relevant Zone

Step 3

Judiciary Chairman acknowledges notice of appeal

- Chairman will reiterate responsibilities of appellant
- Written notice must contain contact details of ALL relevant parties

Step 4

Zone collates all evidence, papers, notes, videos, statements, declarations, affidavits, tapes, decisions or reasons for decisions.

All evidence to be forwarded to the admin officer in TRIPLICATE (including videos and tapes)

Step 5

Appellant collates all evidence, which he/she wishes to bring to the attention of the CRU Judiciary. All evidence to be forwarded to the Admin Officer in TRIPLICATE (including videos and tapes)

- Appellant may not submit any evidence which was not seen or heard at the zone level ie: zone judiciary
zone appeals board
- These procedures to be explained to appellant by CRU Judiciary Chairman

Step 6

Admin Officer distributes evidence to members of Judiciary panel according to the instructions of the Judiciary Chairman.

Hearings may vary in format:

- Telephone hook up
- Face to face hearings
- Written response

Evidence will be distributed as necessary

Step 7

Chairman determines, alone or in consultation with appellant, the wish or desirability of face to face appeal hearings.

- Face to face hearings may be granted in exceptional cases
CRU Judiciary to determine:
 - what is exceptional
 - time date and place of hearing
- In general appeals to be heard by phone conference

Step 8

Appeal is heard

Step 9

Within 24 hours the Chairman will verbally notify the result of the hearing to:

- the appellant
- the zone
- the administrative Officer of CRU

Step 10

Within 3 days the Administration Officer will forward written findings of the panel to:
the appellant
the zone

Written notification will be compiled in consultation with the Judiciary Panel.

ZONE RESPONSIBILITIES

1. When notified of an appeal to New South Wales CRU Judiciary Panel, the Zone must assemble all relevant evidence papers notes videos, statements, declarations, affidavits, tapes, decisions or reasons for decisions.
2. All evidence assembled must be forwarded to the:
Administration Officer
New South Wales CRU
Locked Bag 1222
PADDINGTON NSW 2021

Or to such address as may be circulated from time to time.

Evidence must be presented in TRIPLICATE, including videos and tapes, within five (5) days of receiving a written notification of the appeal

3. The Zone Secretary must supply the appellant with a copy of 'APPELLANTS RESPONSIBILITIES' as soon as the Zone is informed of the appeal.
4. If the suspended player is disadvantaged by Zone (only) delay in responding to the appeal, the CRU Judiciary Chairman, in consultation with the assigned CRU Board member, may lift the suspension, pending compliance by the Zone with its responsibilities.
5. The CRU Judiciary may in exceptional circumstances, give notice to the Zone that the appeal will be heard and determined in the absence of Zone evidence. This may result in the convictions and findings being quashed without further right of appeal by the Zone.
6. Zone executive should consult with CRU Judiciary Chairman to ensure that all responsibilities are attended to. The Chairman will advise the Zone of its capacity and need to participate in the hearing.
 - In the case of a severity appeal only, the Zone may elect to rely on evidence in CRU Judiciary hands
 - The Zone has the right and obligation, (in most cases) to address and make representations to the panel.
 - No evidence which has not been heard at the Zone level may be tendered.

APPELLANTS RESPONSIBILITIES

1. Send written notice of appeal and cheque for \$200 to:
Administration Officer NSWCRU

(Nothing happens until \$200 is paid and cleared)

- 2. Appellant to notify relevant zone secretary of intention to appeal to CRU, IN WRITING.**

(Nothing happens until zone is notified)

- 3. Ensure that all contact details are attached to all correspondence to zone and CRU to facilitate contact with CRU Judiciary.**

4. The appellant will be bound by the decision from which the appeal is lodged ie: if a player is suspended the suspension will remain in place pending CRU determination.

5. The appellant will make himself/herself available at the earliest opportunity to facilitate the operation of the Judiciary Panel.

6. Any evidence the appellant wishes to place before the CRU Judiciary Panel must be with the CRU Administration Officer within 5 days of the date on the written Notice of Appeal.

- All evidence must be in triplicate, including videos and tapes.
- Appellant must not enter any evidence which has not been seen or heard at Zone level, ie: Zone Judiciary, Zone Appeals Board